



QEP Development Committee – Minutes
Odum Library 1048 | November 21st, 2019 – 11am
www.valdosta.edu/administration/sacs/qep/

Present: Michael Schmidt (chair), Lois Bellflowers (and Minnie), Russ Hoff, Lee Grimes, Michael Black, Jamie Landau, Lavonna Lovern, Barbie Radcliffe, Emily Rogers, Carla Gervin, Shá Wilfred, Vince Miller, Mike Savoie.

Absent: Sheila Hall, Victoria Russell, Zulal Denaux, Rob Freidhoff, Carla Jordan, Jan Drake.

Called to order at 11:05am.

I. New Business:

Approval of the Minutes from M. Schmidt

- Motion; Lavonna Lovern / Second; Emily Rogers – passed unanimously.

M. Schmidt / Committee members:

- Review/overview of Microsoft Teams site and resources posted.
 - Conversations tab with links/resources and committee member conversations.
- Discussion of resources shared by Michael Black (on MS Teams)
 - [A Comprehensive Approach to Assessment of High-Impact Practices](#)
 - (p.6) Logic Model Template Starting with the (Very) End: Articulating the Vision
 - (p.7) Establishing Endpoints and Timelines: Articulating Outcomes
 - (p.8) “Considerations of equity should always be included in your outcomes. Without it, campuses ignore one of the most persistent findings about student success in higher education—that student experiences are far more different within campuses than across them.”
 - (p.9) Good (Enough) Evidence: Articulating Outputs
 - (p.10) The Quality of Engagement: Articulating Activities
 - (p.11) Thinking Boldly About Resources: Articulating Inputs
 - (p.12) “Faculty alone are not responsible for delivering high-quality, high-impact practices. Almost by definition, high-impact practices extend beyond the classroom in ways that can actively and intentionally involve a range of campus- and community-based resources.”
- Colleges/Departments Experiential Learning Opportunities Inventories
 - **“Experiential Learning Inventories-DRAFTS Folder” – MS Teams**
 - As these documents are received they will be added to the MS Teams folder, please review.
 - CoHaSS
 - CoEHS
 - CoA
 - CoSM
 - LCoBA
 - Honors
- Mary Virginia Terry Center for Experiential Learning
 - Discussion of the Center – the MVTC committee report/budget.

- Vince Miller commented that we should not focus on the \$\$ associated with the MVTC but instead on the content of the proposed program.
- QEP summaries from other institutions (document), specifically:
 - [Piedmont College, Demorest, Georgia](#)
High Impact Practices: QEP is HIP
<https://www.piedmont.edu/qep>
 - Michael Black, Lavonna Lovern, Lee Grimes, and I will be working on a single page draft “white paper” regarding experiential learning to present at our next meeting.
 - The committee discussed the connection of EL/HIPS to the [Academic Affairs Strategic Plan](#) Goal 2 (2.1-2.5)
 - Connect Experiential Learning Opportunities with/to:
 - First-Generation College students
 - Underrepresented students
 - First and second year VSU students (including transfer students, dual enrollment students, and other advanced standing first year students).
 - Weaving into 1xxx-2xxx courses and possibly select 3xxx-4 xxx courses across a wide range of coursework in various colleges.
 - Co-Curricular opportunities
 - HIPs vs EL
 - Overlap/Connections/Similarities
 - Differences/Disconnections
- Working definitions document: HIPs (AACU) and ELOs.
- Student input and potential Qualtrics survey questions:
 - SGA: Jacob Bell and Anea Thompson
 - Survey through colleges advisory groups, departments or advising centers?

Original charge/notes from Dr. Smith:

- Provided background about the components of a Quality Enhancement Plan (QEP).
- Charge: Determine topic, who is responsible for implementing, how it will be assessed, who is responsible for assessing, what are the costs, develop outcomes and objectives.
- Committee should prepare a recommendation for VSU’s new QEP by the end of Spring 2020.
- The QEP should not be overly burdensome, should be a five-year plan, maybe an enhancement of existing initiatives, must emanate from institutional planning.
- The institution has done existing fundraising around experiential learning (e.g., Terry Center for Experiential Learning).
- Committee members should involve the campus community (such as through open forums).
- QEP has the potential to be transformational for the institution.
- QEP Evaluation Rubric (handout distributed) and available at <http://www.sacscoc.org/pdf/Quality%20Enhancement%20Plan%20Framework.pdf>

II. Prior to the Next Meeting, Committee members should:

- Continue to review files and links posted in Teams.
- Post ideas/add to the conversation threads in Teams.
- Bring working definitions of HIPS and ELO for next meeting.
 - **Next Meeting:** TBD / Complete doodle poll regarding next meeting date.

Adjourned at 12:30pm.

Respectfully submitted, 12/2/19 – M. Schmidt & M. Black