



University Assessment Committee Minutes

Nevins Hall 1060C

Wednesday, February 28, 2018

11:00 AM-12:00 PM

www.valdosta.edu/uac/

Mission Statement

To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.

Members present: Dr. Michael Black, Dr. Aubrey Fowler, Mr. Michael Holt, Dr. Hanae Kanno, Dr. Jane Kinney, Dr. Natalie Kuhlmann, Dr. Deborah Robson, Mrs. Niki Turley, Dr. Peggy Moch, and Dr. Terence Sullivan

Members absent: Dr. Sudip Chakraborty, Dr. Christy Yates, Dr. Michele Blankenship

Guest(s): Mrs. Pepper Croft

Dr. Black (co-chair) called the University Assessment Committee meeting to order on Wednesday, February 28, at 11:02 am in Nevins Hall 1060C.

I. Approval of January 31, 2018 Minutes.

Motion by J. Kinney, second by D. Robson, unanimous pass. The minutes will be posted on the committee's website (<https://www.valdosta.edu/administration/university-assessment-committee/schedules-minutes.php>).

II. Welcome and Announcements

- Yvonne Landers will represent the Division of Finance and Administration while Christy Yates is temporarily reassigned to HR and OneUSG efforts. Mrs. Landers has expressed interest in developing a scorecard for F&A units.
- Welcomed Pepper Croft, Project Manager in Information Technology, as our guest.
- The Committee sent its best wishes to Pat Rozier.
- The Committee congratulated Natalie Kuhlmann who successfully defended her dissertation last week.

III. Business

- M. Black showed the new Strategic Plan website (<https://www.valdosta.edu/strategicplan/>). For administrative units particularly, he encouraged all department/unit goals to tie back to one or more of the new strategic outcomes.
- Update on IER and IEP submissions (Fall 2017 cycle):
 - Received 162 of 167 reports.
 - Missing reports: Social Equity report received this morning, Financial Aid sent reminder, Admissions sent reminder, MBA will need to have an extenuating circumstance justification written up, COA Dean's Office sent reminder.
 - We are very close to achieving 100% mandatory compliance.



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- IER and IEP reviews: UAC members have completed 84 reviews and M. Black is ready to begin sending them to departments. Thank you to the committee members who were able to complete the reviews.
- L. Orenduff, M. Black, and T. Sullivan attended a SACSCOC Workshop on the new 2018 Principles of Accreditation held February 27, 2018 at ABAC.
 - M. Black shared a summary of changes with the committee and noted that the powerpoint from the training is posted at <http://www.sacscoc.org/pdf/Principles%20Workshop%20Presentation.pdf>
 - The Committee discussed in detail a new standard which requires the institution to provide resources to students about loan and debt repayment and potential ways to incorporate it at the institution.
 - Another new standard about governing board self-evaluation was discussed. The Board of Regents is aware of this principle change and is taking steps to ensure documentation will be made available to the institutions.
- Committee members reviewed two draft memos to departments regarding reporting changes for next year. M. Black will finalize the memo and send it to impacted units.
- Committee members revised the IER and IEP templates for next year to better conform to the language used in 2018 SACSCOC *Principles of Accreditation*.
 - The Committee discussed in detail differences between academic support units, administrative support units, and student support units.
 - D. Robson suggested sending new templates to the units to make sure they would not be using a prior year form.
 - M. Black will finalize the templates and post them on the UAC webpage.
- Watermark (formerly Livetext) representative, Jeremy Tatum, visited VSU on February 21, 2018 and demonstrated the various platforms the company has available to assist institutions with assessment.
- The UAC website has been updated to link to the new 2018 *Principles of Accreditation* at the SACSCOC website.
- N. Kuhlmann reminded committee members about the Excellence in Assessment (EIA) designation that we could apply for. She and M. Black will review the application and let the committee know what information we may need and/or if we are in a position to apply.

IV. Workshops

USG RACEA (<https://sites.google.com/site/racearesources/home>) Meeting will be April 5-6, 2018 at Clayton State University. Let M. Black know if you are interested in attending. We will have speakers from Lumina Foundation, USG, and SACSCOC.

Introduction to Digital Measures – Odum Library Room 2633

March 1, 2018 10:00 AM - 11:00 AM

April 4, 2018 2:30 PM - 3:30 PM



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Association for Institutional Research (AIR) 2018 Annual Forum:

May 28 - June 1, 2018 in Orlando, FL

<http://forum.airweb.org/2018/pages/home>

SACSCOC 2018 Annual Meeting:

Dec. 8-11, 2018, New Orleans

Call for proposals is open now with a deadline of March 15, 2018.

<http://www.sacscoc.org/aamain.asp>

V. UAC Meeting Schedule for Spring 2018

March 28, 2018	11am – 12noon	Nevins Hall 1060
April 23, 2018	12noon – 1pm	Nevins Hall 1060

VI. Adjournment.

There being no further business, the meeting adjourned at 11:50 a.m.